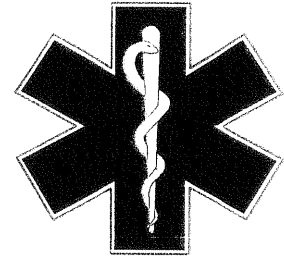


MEMORANDUM



DATE: February 4, 2008

TO: ALS Providers
Base Hospital Nurse Managers
Paramedic Liaison Nurses

FROM: Virginia Hastings, Executive Director

SUBJECT: PUC/ARC REQUIREMENTS

This is to clarify the PUC/ARC educational requirements for accreditation/certification in the ICEMA region to complete the transition from the Protocol Update Class (PUC) to the Annual Review Class (ARC). All other accreditation requirements remain the same as outlined in Protocol Reference #'s 15301 and 15401. Please share this information with all of your EMT-Ps and MICNs.

All EMT-Ps and MICNs in the ICEMA region are required to maintain their accreditation and /or certification in good standing in order to function in their roles. Professionals are responsible for maintaining their education.

1. **For those individuals expiring January 1, 2008 through March 31, 2008** – your personnel are required to have a PUC 7 and an ARC 2007. If your personnel used the PUC 7 during the last accreditation/certification cycle, ICEMA will have record of it. If your personnel are lacking either one of these requirements they must take the ICEMA written exam.
2. **For those individuals expiring after April 1, 2008**, your personnel are required to have an ARC 2007 and an ARC 2008. If your personnel are lacking either one of these requirements your personnel must take the ICEMA written exam.
3. **For those individuals that received their accreditation January 1, 2006 through August 31, 2006** – your personnel are required to have a PUC 7 and an ARC 2007. If your personnel are lacking either one of these requirements your personnel must take the ICEMA written exam.
4. **For those individuals that received their accreditation September 1, 2006 through December 31, 2006** – your personnel are exempt from the PUC 7 requirement and required to have an ARC 2007. If your personnel do not have ARC 2007, your personnel must take the ICEMA written exam.

ICEMA protocol requires that an ARC be attended annually to maintain accreditation/certification. Those individuals failing to fulfill this requirement will be required to take the ICEMA written exam. There will be a \$50 fee to test.

As a reminder, the Skills and Orientation class given by ALS Provider Agencies prior to accreditation/certification does not substitute PUC or ARC requirements.

We appreciate your patience as ICEMA institutes this change in continuing education requirements. Commencing April 1, 2008, the ARC year will match the year of accreditation. We anticipate this change will assist provider record keeping and make it easier for EMT-Ps and MICNs to monitor their educational requirements.

If you or your personnel have any questions, please contact Sherri Shimshy, RN at 909-388-5816 or Sherry Hansen at 909-388-5819.